



SAHT Transfer Program

Property Sales Request form (not part of development)

This form for sales which are not part of a project development is to be completed by the Community Housing Provider and tenant and provided to Housing Partnerships housingpartnerships@sa.gov.au which will review and forward to Housing Sales and Acquisitions.

To be completed by the tenant wishing to purchase the property he/she is living in.

Surname:	<input style="width: 95%;" type="text"/>	Date of Birth	<input style="width: 95%;" type="text"/>
Given names:	<input style="width: 95%;" type="text"/>	Date of Birth	<input style="width: 95%;" type="text"/>
Surname:	<input style="width: 95%;" type="text"/>	Date of Birth	<input style="width: 95%;" type="text"/>
Given names:	<input style="width: 95%;" type="text"/>	Date of Birth	<input style="width: 95%;" type="text"/>

Please note the registered tenant must be listed on the housing purchase contract and transfer documents as either a sole proprietor or joint tenant and No assignment of the tenant's entire interest is permissible to other parties.

Address of Property	<input style="width: 95%;" type="text"/>		
Home Number	<input style="width: 95%;" type="text"/>	Mobile	<input style="width: 95%;" type="text"/>

Have you made any improvements to the property **YES** [Please attach a list of improvements] **NO**

Bank or Lending Institution Name

Please attach to this application your approved in principle finance letter from your financial institution or proof of funds from your Bank. This information will remain confidential.

Tenant Declaration

I/we declare that it is my/our intention to proceed with the purchase of this property subject to finance, and accept that subject to the community housing provider and SA Housing Authority approval to purchase, the property will be valued by an independent registered Valuer and sold in its present condition. I have attached proof of tenant improvements I have made to the property and understand if my Community Housing Provider or SA Housing Authority has not approved these improvements they cannot be considered.

I/we accept that only the value of approved improvements may be deducted from the purchase price and that with the exception of maintenance for health and safety reasons, no further maintenance, including previously programmed maintenance, will be carried out as this may alter the present condition and require a new valuation.

Authority is hereby given to the lending authority to provide your Community Housing Provider and SA Housing Authority with all information it may require concerning my/our loan application for the purpose of effecting settlement. SA Housing Authority is also authorised to give information required for settlement to the lending authority. Full payment of any rent arrears or other debts that I owe to my Community Housing Provider must be paid in full.

I understand that after lodging this application, SA Housing Authority/CHP will advise me in writing of their decision to release the property for sale.

SIGNATURE.....		DATE
	PURCHASER	
SIGNATURE.....		DATE
	PURCHASER	

OFFICIAL

Community Housing Provider Declaration

[to be signed by Community Housing Provider contact person]

1. We have attached a copy of the Community Housing Provider recommendation advice.
2. We verify that the person named on the front of this form is currently registered on the tenancy agreement of the above property with the Community Housing Provider.
3. We understand that a replacement property will not be provided.
4. We verify that the tenant improvements listed were undertaken by the tenant and have been approved by the Community Housing Provider.

Is this property a SAHT transferred property?

Did the tenant transfer across from SA Housing Authority with the property?

Does this tenant have a current debt with the Community Housing Provider?

Name:

Contact:

Signature:

Date:

Return to: Housing Partnerships along with relevant documentation, email:
housingpartnerships@sa.gov.au